



## **Auto Pay Terms and Conditions**

Please carefully read the Terms and Conditions for the Auto Pay (AP) option:

By enrolling in, using, or paying for Bartenfelder Sanitation Services by AP, you agree to these terms and conditions. If these Terms and Conditions are not acceptable to you, please do not enroll.

### **AP Enrollment**

1. I understand that AP enrollment methods are on the back of the remittance document and on the Bartenfelder website, or by verbal agreement with electronic signature (where applicable).
2. If I enroll in AP online or by phone with electronic signature, I authorize Bartenfelder to treat my electronic signature as evidence of my consent to initiate electronic payment transactions from my designated bank, debit card, or credit card account. My consent only applies to the initiation of the recurring electronic bank, credit card, or debit card payments. My authorization via electronic signature has the same effect as a handwritten signature on a paper-formatted contract.
3. I understand that AP enrollment applies to the bank, debit card, or credit card account that I designate.
4. I agree to pay my Bartenfelder bill until the AP enrollment is established.
5. As due, I authorize Bartenfelder to automatically charge my credit card/debit card or debit my bank account, as applicable, for the amount due on my bill.

### **Paper Free Billing**

1. I understand that by enrolling in the AP option I also agree to not receive an invoice, but only a receipt via email
2. I understand that I must register on BartenfelderSanitation.com to view and print my bill.
3. I agree to promptly update my e-mail address and Wireless phone number if it changes.

### **Update Bank/Card Information**

1. I understand that if there is a change to my bank or card account information, including expiration date, I must call 410-457-5550 to update the AP enrollment information.
2. I understand that Bartenfelder may receive updated card information from the financial institution issuing the card.

### **Billing Errors**

1. I understand and agree that Bartenfelder is not liable for erroneous bill statements or incorrect debits/charges.
2. If a billing error occurs, Bartenfelder is responsible for correcting it if and when, I notify Bartenfelder of the error.



### **Returned Payments**

1. I understand that if my payment is rejected, refused, returned, disputed, or reversed by my financial institution or card issuer for any reason, then Bartenfelder has the right to charge a returned item fee and to cancel my account from the AP option.
2. I understand my participation in AP is subject to Bartenfelders approval.
3. Bartenfelder and participating financial institutions reserve the right to terminate my participation in this payment option at any time, as authorized by applicable law.

### **Fees**

1. I understand that Bartenfelder does not impose a fee for participating in the AP option.
2. I understand that I should verify with my financial institution to determine if additional charges apply.

### **Changes and Updates**

1. From time to time, Bartenfelder may revise these Terms and Conditions. Bartenfelder will provide notice of such revisions by posting revisions to the website Announcements page or to the Account Manager. Material revisions to the Terms and Conditions shall be effective no sooner than 30 days after posting on the Bartenfelder website at [www.bartenfelder.info](http://www.bartenfelder.info) . If you do not agree to Bartenfelders revision(s), you must terminate your AP enrollment immediately in accordance with these Terms and Conditions. By continuing to use AutoPay after revisions are in effect, you accept and agree to all revisions.